| **Module Title:** | Looking Forward to Higher Education | **Level**: | 4 | **Credit Value:** | 5 |
|---|---|---|---|---|---|

| **Module code:** | EDP422 | **Is this a new module?** | Yes | **Code of module being replaced:** | EDP140 |
|---|---|---|---|---|---|

| **Cost Centre(s):** | GAPE | JACS3 **code**: HECoS code: | X200 101088 |
|---|---|---|---|

| **With effect from:** | June 19 |
|---|---|

| **Faculty:** | Social & Life Sciences | **Module Leader:** | Julian Ayres |
|---|---|---|---|

| Scheduled learning and teaching hours | 25 hrs |
|---|---|
| Guided independent study | 25 hrs |
| Placement | 0 hrs |
| **Module duration (total hours)** | 50 hrs |

| **Programme(s) in which to be offered** | Core | Option |
|---|---|---|
| Standalone module aligned to Certificate in Education (PcET) for QA and assessment purposes | ☐ | ✓ |

| **Pre-requisites** |
|---|
| None |

| Module Aims |
| --- |
| The module aims to:<br><br>• Encourage people to consider progression to Higher Education (HE) as a possible option for them<br>• Support the development of skills and confidence to apply to University and progress onto HE study<br>• Develop skills in locating and researching information<br>• Gain writing and presentation skills appropriate for academic work at Higher Education level |

| Intended Learning Outcomes |
| --- |
| Key skills for employability<br><br>KS1      Written, oral and media communication skills<br>KS2      Leadership, team working and networking skills<br>KS3      Opportunity, creativity and problem solving skills<br>KS4      Information technology skills and digital literacy<br>KS5      Information management skills<br>KS6      Research skills<br>KS7      Intercultural and sustainability skills<br>KS8      Career management skills<br>KS9      Learning to learn (managing personal and professional development, self-management)<br>KS10    Numeracy |

| At the end of this module, students will be able to | | Key Skills | |
| --- | --- | --- | --- |
| 1 | Locate, evaluate and use information from a variety of sources | KS1 | KS4 |
| | | KS5 | KS6 |
| | | KS10 | |
| 2 | Demonstrate clarity and coherence in the presentation of views | KS1 | KS5 |
| | | KS8 | KS9 |
| | | | |
| 3 | Adopt appropriate styles of writing and presentation at HE level | KS1 | KS4 |
| | | KS5 | |
| | | | |
| 4 | Give a presentation using appropriate conventions for citation and referencing sources | KS5 | KS6 |
| | | KS8 | KS9 |
| | | | |

| Transferable skills and other attributes |
| --- |
| <ul><li>Study skills</li><li>Note-taking</li><li>Research skills</li><li>Assignment Planning</li><li>IT skills/ Moodle VLE</li><li>Reflective practice</li></ul> |

| **Derogations** |
| --- |
| None |

| **Indicative Assessment:** | | | | | |
| --- | --- | --- | --- | --- | --- |

**Assessment One:** Students will create a 10 minute presentation using appropriate IT software and share with the group.  The presentation should outline the skills gained from undertaking the module and identify areas for development moving forward.

| Assessment number | Learning Outcomes to be met | Type of assessment | Weighting (%) | Duration (if exam) | Word count (or equivalent if appropriate) |
| --- | --- | --- | --- | --- | --- |
| 1 | 1 - 4 | Presentation | 100% | 10 mins | N/A |

**Learning and Teaching Strategies:**

A variety of learning and teaching strategies will be used, including workshops, group and individual tasks. The Moodle VLE will also support the learning.

**Syllabus outline:**
- Introduction to higher education
- Note taking
- Reflective Practice
- Assignment Planning
- Select and research a topic
- Academic writing using Microsoft Word (sentence / paragraph)
- Using MS PowerPoint
- Proofreading
- Referencing
- Design an academic poster/a presentation

**Bibliography:**

**Essential reading**

Cottrell, S. (2013), *The study skills handbook* Fourth Edition. London: Palgrave.

Guy, P. (2007), *Study Skills.* London: Paul Chapman Publishing
(Available on-line through Dawson Books – WGU Resource Finder)

**Other indicative reading**

Fairburn, G.J. and Winch, C. (2011), *Reading Writing and Reasoning.* Third Edition.
Maidenhead: Open University Press
(Available on-line through Dawson Books – WGU Resource Finder)

Soles, D. (2005), *The academic essay* .Second Edition. Bishop Lydeard: Studymates.